



State of West Virginia  
Agency Request for Quote  
Laboratory

<b>Proc Folder:</b> 866727			<b>Reason for Modification:</b>
<b>Doc Description:</b> Wildlife - Open-End Contract for Bear Teeth Analysis			
<b>Proc Type:</b> Agency Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2021-05-04	2021-05-18 13:30	ARFQ 0310 DNR2100000068	1

**BID RECEIVING LOCATION**

BID RESPONSE  
 DIVISION OF NATURAL RESOURCES  
 PROPERTY & PROCUREMENT OFFICE  
 324 4TH AVE  
 SOUTH CHARLESTON WV 25303-1228  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :** MATSON'S LABORATORY

**Address :** 135 E. WOODEN SHOE LN

**Street :**

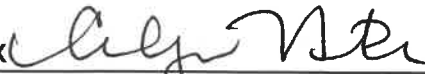
**City :** MANHATTAN

**State :** MT **Country :** USA **Zip :** 59741

**Principal Contact :** CAROLYN NISTLER

**Vendor Contact Phone:** (406) 258-6286 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Jerry D Rush  
 (304) 558-2771  
 jerry.d.rush@wv.gov

**Vendor Signature X**  **FEIN#** 47-1113881 **DATE** 5-11-21

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

CAROLYN NISTLER, OWNER  
(Name, Title)

(Printed Name and Title)

135 E. WOODEN SHOE Lane, MANHATTAN MT 59741  
(Address)

(406) 258-6286  
(Phone Number) / (Fax Number)

carolyn@matsonslab.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

MATSONS LABORATORY, LLC.  
(Company)

  
(Authorized Signature) (Representative Name, Title)

CAROLYN NISTLER, OWNER  
(Printed Name and Title of Authorized Representative)

5-11-21  
(Date)

(406) 258-6286  
(Phone Number) (Fax Number)

**REQUEST FOR QUOTATION**

West Virginia Division of Natural Resources - Wildlife Resources Section  
Open-End Contract for Bear Teeth Analysis

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- 8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: CAROLYN NISTLER

Telephone Number: (406) 258-6286

Fax Number: \_\_\_\_\_

Email Address: carolyn@matsonslab.com

**EXHIBIT A - Pricing Page**  
**West Virginia Division Of Natural Resources**  
**Open-End Contract for Bear Teeth Analysis**  
**ARFQ DNR21\*68**

ITEM NUMBER	DESCRIPTION	Unit	ESTIMATED QUANTITY	UNIT PRICE	TOTAL
3.1.1	Cementum Bear Teeth Aging and Analysis (Per Tooth)	EA	2700	\$ 1.95	\$ 5265
3.1.2	Bear Teeth Cleaning and Sorting (Per Tooth)	EA	2700	\$ 0.75	\$ 2025
3.1.3	Bear Teeth Sectioning (Per Tooth)	EA	2700	\$ 4.75	\$ 12,825
3.1.4	Female Bear Reproductive Analysis (Per Tooth)	EA	250	\$ 1.95	\$ 487.50
<b>Total Cost:</b>				<b>\$</b>	<b>20,602.50</b>

Quantities are estimated and for bid evaluation purposes only, actual quantities may differ.

Note: All items are to be F.O.B. destination. Freight or delivery charges must be included in the unit cost of each item.

MATSON'S LABORATORY  
 Vendor Name

[Signature]  
 Vendor Signature

5-11-21  
 Date

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: MATSON'S LABORATORY

Authorized Signature: [Signature] Date: 5-11-21

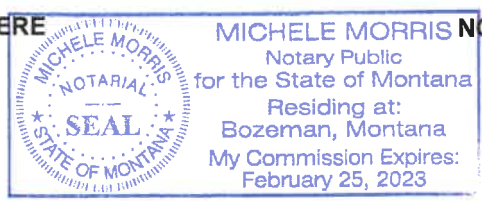
State of Montana

County of Gallatin, to-wit:

Taken, subscribed, and sworn to before me this 11th day of May, 2021.

My Commission expires February 25, 2023, 20  .

**AFFIX SEAL HERE**



**MICHELE MORRIS NOTARY PUBLIC**

[Signature]